

**Christian College  
Chengannur**

Sealed tenders are invited for purchase of OMR Software, Scanner, Computers, Printers and other items. For details

[www.christiancollege.ac.in](http://www.christiancollege.ac.in)

Last date of submission  
01.09.2015

### **Specifications**

1. OMR Software- Should be able to prepare custom OMR sheets. The software should support scanning of answered OMR sheets by any scanner. The scanned images should be analysed by the software and the data prepared should be able to be exported to excel format. The software must have facility for processing of data and prepare final chart or graphs after analysis.
2. Scanner is needed for scanning of answered OMR sheets. Should have Reverse Automatic Document Feeder facility.
3. Computers - Intel core i3 4<sup>th</sup> gen, Gigabyte 81 chipset m/b, 1TB HDD Toshiba, 4GB RAM ddr3 adata, Keyboard Logitech, USB Optical mouse Logitech and Wireless Mouse, Iball cabinet, Lg DVD writer, 15.6" lcd monitor, Warranty 1 year onsite.
4. Laser printer- Duplex facility
5. All in one Printer (Printer, Scanner, Copier and Fax)
6. Portable Data Acquisition System - Asus i3/4gb/500gb/dvd/14" screen

### **Conditions**

1. The filled in tender document has to be submitted on or before 01.09.2015, 4:00 pm. However the committee (IQAC, Christian College, Chengannur) may at its discretion to extend the date for submission of the tender document.
2. Vendors who needs any clarification related to Tender document can ask queries over mobile 9446974398 (at least two days prior to the last date for submission of tender document).
3. The tender documents submitted by vendors will be opened at Christian College Chengannur on 02.09.2015 at 10:00 am.
4. **Calendar of Events**

Sale of Tender Documents: Starting Date:	01.08.2015, 10 am
Last Date:	01.09.2015, 4 pm
Price of Tender Document:	Rs. 1500 + VAT
Earnest Money Deposit:	1% of the total cost
Pre Bid Clarification, if any,:	on or before 30.08.2014, 4 pm
Last Date for Submission of Filled Tender Document: 01.09.2015, 4 pm	

Note: The IQAC has every right to change the above listed date & time of the calendar of events. In such cases the same will be intimated to the vendors.

5. Sealed Tenders should be addressed to The Convenor, IQAC, Christian College, Chengannur
6. Bidder must submit Earnest Money Deposit (EMD) along with the completed bid, an amount equivalent to 1% of the total cost, in favour of The Convenor IQAC, Christian College, Chengannur as DD or cash remitted or crossed bank drafts or treasury savings bank deposits or Government promissory notes or bank guarantee or National Savings Certificate. EMD should be valid for the period of twelve months from the date of submission of bid. Fixed deposit in State Bank of Travancore in the name of the Purchasing Officer or in the name of the depositor with due endorsement thereon to the Purchasing Officer may also be accepted. Bidders are instructed not to enclose in the envelope any Earnest Money in cash. The non-submission of EMD will lead to the rejection of the bid.
7. The EMD of unsuccessful bidders will be returned to them after final selection of vendor. The EMD will not carry any interest.
8. EMD of successful bidder will be returned once the equipment/software is delivered and IQAC is satisfied with its functioning.
9. Amount quoted should be final, inclusive of all taxes and duties. Price variation clauses will not be entertained.
10. The decision of the committee will be last and final and no enquiries in this regard will be entertained.